

MINUTES
Board of Directors of the Embarcadero Municipal Improvement District
May 12, 2021

CALL TO ORDER

The Regular May meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:03 PM by President Taylor. The meeting was held remotely. The remote meeting notice and instructions were posted in three places within the District.

ROLL CALL: All Directors were present; Directors Taylor, Duncan, Langle, Menna, and Bohley. Clerk of the Board/District Manager was present.

PUBLIC COMMENT: No Public were present.

MINUTES: The Board approved the April 14, 2021 regular meeting minutes as amended, on a motion made by Director Duncan, seconded by Director Menna and passed unanimously (5-0).

SECURITY CAMERA SYSTEM: Director Menna reported that change orders were approved to add cameras/equipment to provide video coverage from both sides of Vereda Leyenda. provide better night vision, and resolution. A second project at Farren Road @ Vereda Del Padre will be reviewed after Secure Pro, Cox Cable, and SCE power provision options/bids are secured, reviewed and accepted. To date, Cox Cable has bid submitted bids. No decisions have been made about the Farren Road portion of the project.

ACTION CALENDAR:

PARKS AND RECREATION POLICY AND PROCEDURES: A draft document, including rates, use, rules and procedures was reviewed. Director Menna requested that his revised document be reviewed and revised by Board and revisions be sent to Director Menna within two weeks. A final document to be added to the agenda for the June meeting for approval. The final policy will be placed on the EMID website and NextDoor and mailed to all residents and property owners. Legal Counsel will be asked about enforcement options for our current and new use Policies and Procedures.

ENTRANCE LIGHTING: In an effort to provide lighting to the Entrance for better resolution of the security camera system as well as a brighter Entrance/Bulletin Board area(s), Director Menna met with electricians. Director Menna completed the project himself.

SOLAR LIGHTING/ALTERNATE POWER SOURCE AT COMMUNITY CENTER: Director Menna received two bids and will continue to work with the companies to determine the scope and pricing of providing emergency power to the Community Center, including E.V. Stations to be used in emergencies. Director Menna will report progress to the Board at the June meeting.

DOG PARK: Director Duncan will create the questionnaire and disseminate to the Board for approval before posting. Questions to be answered are relative desire by public, management, placement, and requirements.

Director Bohley asked about what process EMID has in place for vetting projects. Director Taylor suggested that item be placed on the July meeting agenda.

CANYON GREEN CLEAN UP PROJECT 2021: Gay Milligin presented her suggestion for a two-fold project, one of which will be sponsored and paid for by EMID as a part of EMID's responsibility for fire prevention and safety within its boundaries. Gay Milligin will manage the Canyon Green Clean-Up project that will include chipping of green waste collected at individual properties and disposal of those items not chipped. The chips will be available to the property owner or if the property owner does not want the material, a central area will be chosen for District residents to share. EMID will pay for the project.

A second, non EMID project will provide dumpsters for trash collection also within EMID boundaries on a separate weekend, provided by Gay Milligin as a service to EMID residents.

GOALS DISCUSSION: Continuation of the monitoring and funding for future projects related to sewer service and certain drainage facilities, Parks and Recreation Use Policies, Emergency Preparedness Projects including Establishing Current and Creating New Emergency Exits, Fire Safety Projects, Emergency Uses for EMID Facilities, Purchasing Emergency Materials and Supplies, defining and funding recreational projects and creation ie., pickle ball courts, dog park, Meadows' park development, etc.

Director Bohley requested that the recurring problem of mud and debris on Vereda Del Ciervo after rains is of utmost importance to those residents of Vereda Del Ciervo and should be a priority in the 2021/2022 budget. A committee, headed by Director Bohley will be formed to potentially meet with Tom Fayram, Public Works Director, and Chris Sneddon, County Roads, along with Flood Control and Roads maintenance crews. The District has a record of joint EMID/County drainage projects and would be willing to make this another joint effort.

President Taylor will reach out to Santa Barbara County Fire Chief and EMID resident, Hartwig, to ask how EMID might help County Emergency Services during emergencies.

Director Bohley suggested that an I.T. infrastructure committee be formed to look at District Financial information cloud storage and other ways to streamline and protect files.

FINANCE OFFICER'S REPORT: Director Menna presented the Finance Officer's report, including information regarding the County Treasury Fund Balance, and Budget Reports for FY 2020/2021. A 10th page of the Finance Officer's report was added to track bids for large projects.

ALLOWANCE OF CLAIMS:

ACTION: Director Duncan moved to accept the AOC in the amount of \$15,636.75. The motion was seconded by Director Bohley and passed unanimously (5-0).

MANAGER'S REPORT: The report was read into the record, including correspondence, regulations compliance and reporting, maintenance and repairs. A specimen tree to replace the dying Olive tree at the Bulletin entrance to the canyon will be chosen.

Future Agenda Items: June: 1st reading of Ordinance 21-99 (Board Compensation); Resolution No.: 21-406 (Budget FY 21/22), Bicycle Traffic on Canyon Roadways. July: 2nd Reading and Adoption of Ordinance 21-99, Board Policy for Vetting of Projects, Consider new committees; Vereda Del Ciervo Flooding Problem/Mitigation'

DIRECTORS' COMMENTS: There were no Director comments.

President Taylor moved to adjourn the meeting at 9:25 PM.

APPROVED:

President

Clerk of the Board

(Seal)

