

MEETING MINUTES  
Board of Directors of the Embarcadero Municipal Improvement District  
July 10, 2024

CALL TO ORDER

The Regular meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:00 PM by President Taylor.

ROLL CALL

Directors Bohley, Duncan, Defoort, and Taylor were present. Also present was Susie Koesterer (District Manager) and Bob Tomas (GWSD).

PUBLIC COMMENT

Residents stated that the National Hazard Disclosure and Flood Map is incorrect for the district along with other geology maps.

**COMMITTEE REPORTS**

INFRASTRUCTURE COMMITTEE

1. County/EMID Joint Projects
  - Calle Real Bike Lane
    - Phase 1: Widen south bound lane by 2-3' as a part of our South County pavement rehabilitation project. Construction time frame is July-August 2024.
    - Phase 2: Cape Seal and new stripping as a part of our pavement preservation project. Construction start October.
  - Drainage Culvert at 908-930 Vereda Del Ciervo
    - No update.

INFORMATION TECHNOLOGIES COMMITTEE

1. The committee is sourcing a new phone for conference calls and is sourcing digitization resources.

SAFETY COMMITTEE

1. Firewise Sub-Committee
  - There was a meeting on Fire Evacuation Strategies. More information to come. The committee is engaging Joan Hartman regarding alternative exits.
  - Fire evacuation drill still in progress. The drill will align with Sheriff's procedures.
  - Shelter in place protocols are being drafted.
  - A proposed draft for a brush clearing rebate program was reviewed and will be discussed at the next meeting.
2. Security Cameras
  - Bids are being solicited for fencing around the Farren Road camera.
3. Green waste dumpsters are being scheduled.

### FLOOD MITIGATION COMMITTEE

1. The committee has received two bids to define the steps for expanding EMID's powers to include flood mitigation. A recommendation will be presented at the next meeting.
2. There were no response to the emails that went out regarding the culvert inspections.
3. A proposal is pending from Lash Construction for a cover on the inlet at 1000 VDC.

### **FINANCE OFFICER REPORT**

Director Bohley presented the finance committee report.

### ALLOWANCE OF CLAIMS

*Director Duncan moved to approve the allowance of claims in the amount of \$31,179.12. Second by Director Defoort. Approved unanimously (4-0).*

### **APPROVAL OF MEETING MINUTES**

*Director Defoort moved to approve the Minutes of the June 12, 2024 General Meeting. Second by Director Duncan. Approved unanimously (3-0). Director Taylor abstained.*

### **INFORMATION CALENDAR**

#### MANAGER'S REPORT

1. We are still waiting on quotes to fix the sinkhole at the Community Center.
2. Directors Taylor and Bohley are up for re-election in November.
3. Kitson will repair the flagstone around the Community Center.

### DIRECTORS'S COMMENTS

1. Director Bohley requested brush clearing along VDC.
2. Director Duncan reported that the EPOA will be holding a family dinner on July 13 and a Back-to-school BBQ on August 18 and request we have the oak trees trimmed along the path on VL.
3. Director Defoort asked that we look into street sweeping for the district.

### NEXT MEETING AGENDA

- Review of proposed policy on rebates for brush clearing.

President Taylor adjourned the meeting at 8:26 PM.

APPROVED:

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President  
(Seal)

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Clerk of the Board