

MEETING MINUTES
Board of Directors of the Embarcadero Municipal Improvement District
December 11, 2024

CALL TO ORDER

The Regular meeting of the Board of Directors of the Embarcadero Municipal Improvement District was called to order at 7:04 PM by President Taylor.

ROLL CALL

Directors Defoort, McCord Duncan, Menna, and Taylor were present.

PUBLIC COMMENT

There was not public comment.

COMMITTEE REPORTS

INFRASTRUCTURE COMMITTEE

1. County/EMID Joint Projects
 - Calle Real Bike Lane
 - Cape seal and restriping is still pending rescheduling.
 - Drainage Culvert at 908-930 Vereda Del Ciervo
 - No update. Agreement with County is still pending.
 - Drainage onto the road at 300 VDC
 - No update.

INFORMATION TECHNOLOGIES COMMITTEE

No report.

SAFETY COMMITTEE

1. Firewise Sub-Committee
 - The proposed draft for a brush clearing rebate program is being updated by the committee and will be sent out for a second review.
2. Security Cameras
 - Farren camera has been replaced and will be tested.

FLOOD MITIGATION COMMITTEE

1. Expansion of power
 - Initial quote for repair of the existing culverts has been received. The committee will be meeting with NBS on December 19 to review the quote, timeline, and next steps.

FINANCE OFFICER REPORT

Director Menna presented a summary of the finance committee report.

ALLOWANCE OF CLAIMS

Director McCord Duncan moved to approve the allowance of claims in the amount of \$27,367.79. Second by Director Taylor. Approved unanimously (4-0).

APPROVAL OF MEETING MINUTES

Director McCord Duncan moved to approve the minutes of the November 13, 2024 Regular Meeting. Second by Director Menna. Approved unanimously (4-0).

BOARD ACTIONS

1. District Manager Position – The job posting has been finalized and will be published by Dec. 15
2. Swearing In: Directors Taylor and Bohley: Will be completed outside of the Board Meeting
3. Election of 2024 Officers – Tabled to next meeting due to attendance. Will remain as is until elections.
4. Appointment of Committee Members – Tabled to next meeting due to attendance. Will remain as is until elections.
 - Standing Committees
 - Ad-hoc Committees

INFORMATION CALENDAR

MANAGER’S REPORT

No report.

DIRECTORS’ COMMENTS

No reports.

NEXT MEETING AGENDA

- Election of 2025 officers and committees

President Taylor adjourned the meeting at 7:47 PM.

APPROVED:

President
(Seal)

Clerk of the Board